

The Tredyffrin/Easttown Board of School Directors met in regular session on the above date at Conestoga High School, 200 Irish Road, Berwyn.

Members present: Kevin Buraks, Michele Burger, Douglas Carlson, Scott Dorsey, Roberta Hotinski, Todd Kantorczyk, Virginia Lastner, Katharine Murphy and Edward Sweeney.

Others in attendance:

Richard Gusick, Superintendent of Schools;
Arthur J. McDonnell, Business Manager/Board Secretary;
David Francella, Treasurer;
Ken Roos, District Solicitor;
Jeanne Pocalyko, Director of Personnel;
Andrea Chipego, Director of Individualized Student Services;
Wendy Towle, Director of Instruction, Curriculum, Staff Development, and Planning;
Mark Cataldi, Director of Assessment and Accountability;
Mike Szymendera, Director of Instructional Technology;
Nancy Adams, Curriculum Supervisor;
Patrick Gately, Curriculum Supervisor;
Chris Connolly, Communications Specialist;
Andy Phillips, Principal, T/E Middle School;
Misty Whelan, Assistant Principal, Conestoga High School;
Anthony DiLella, Assistant Principal, Conestoga High School;
Amy Meisinger, Principal, Conestoga High School;
Bob DeSipio, TEEA President;
and members of the press.

Report from Student Representatives

None.

Report from Professional Staff

Mark DiMarino presented information on the VFMS Student Council.

Comments/Questions from Community Members:

Mr. Carlson indicated that the Board is piloting a new public comment process at the January 25, 2016 Board meeting and that the process will be discussed further at the February 3, 2016 Public Information Committee meeting.

- Doug Anestad commented on the January 4, 2016 meeting minutes and the topic of public comment;
- Doug Anestad commented on the 2016-2017 budget;
- Ray Clarke commented on the public comment process; and
- Cindy Verguldi commented on staff members' efforts during and after the snowstorm.

Priority Discussion:

Adoption of the 2016-2017 Preliminary Budget

Mr. McDonnell presented the Preliminary Budget Proposal for 2016-2017 based on current economic information.

Board Discussion:

- Mrs. Lastner commented on the definition of a preliminary budget and past referendum exception eligibility.
- Mrs. Lastner commented on keeping options open regarding the Act 1 referendum exceptions and reviewing expenditures.

- Mr. Sweeney commented on the vote to seek the Act 1 referendum exceptions.
- Dr. Hotinski commented on funds received from the state.
- Rev. Dorsey commented on budget projection models.
- Dr. Hotinski commented on Act 1 referendum exception eligibility.

Comments/Questions from Community Members

- Doug Anestad commented on the 2016-2017 budget.
- Ray Clarke commented on the 2016-2017 budget.

Preliminary Budget Proposal

Mrs. Lastner moved, then the motion was seconded, that the Board of School Directors adopts the following Resolution that pertain to the approval of the 2016-2017 preliminary budget proposed by the District's administration:

WHEREAS, a preliminary budget for the 2016-2017 school year has been prepared by the District's administration and submitted to the Board of School Directors for the Tredyffrin/Easttown School District for its consideration; and

WHEREAS, although the Board has reviewed and fully considered said preliminary budget;

WHEREAS, although Section 311 of the Taxpayer Relief Act of Special Session No. 1 of 2006 requires that the Board approve a preliminary budget, such approval does not limit the consideration of further changes prior to adoption of a final budget.

NOW, THEREFORE, pursuant to Section 311 of the Taxpayer Relief Act of Special Session No.1 of 2006, the Board of School Directors for the Tredyffrin/Easttown School District, Wayne, Chester County, Pennsylvania, hereby approves and adopts the preliminary budget as follows:

1. The preliminary budget for the 2016-2017 school year is in the amount of \$128,972,450 revenues and \$130,940,568 for appropriations on a tentative basis.
2. Public notice of said preliminary budget was given at least ten (10) days before its adoption.
3. The preliminary budget was available for public inspection to all persons who have an interest therein, at least twenty (20) days prior to its adoption by the Board of School Directors.

Furthermore, the Board also:

- a. Authorizes the administration to advertise the District's intent to seek the Act 1 referendum exceptions included in the preliminary budget and to seek such approval from the Pennsylvania Department of Education; and
- b. Authorizes the Superintendent to take any and all actions necessary to ensure legal compliance with submission and approval of the preliminary budget and filing of referendum exceptions.

Upon the call for the question, Mr. McDonnell called for the vote by roll call. The motion was approved by a vote of 9-0.

Mr. Carlson – Yes
Rev. Dorsey – Yes
Mr. Buraks – Yes
Mrs. Burger – Yes
Dr. Hotinski – Yes
Mr. Kantorczyk – Yes
Mrs. Lastner – Yes
Mrs. Murphy – Yes

Mr. Sweeney – Yes

Committee and Ambassador Reports

- A. Facilities – Virginia Lastner
The next meeting date will be held at 5:00 p.m. on February 18, 2016 in the TEAO.
- B. Finance – Virginia Lastner
The next meeting will be held at 7:00 p.m. on February 16, 2016 at the TEAO.
- C. Policy – Kevin Buraks
The next meeting will be held at 7:00 p.m. on February 18, 2016 at the TEAO.
- D. Diversity – Michele Burger
The next meeting will be held at 7:00 p.m. on February 17, 2016 in the TEAO.
- E. Education – Rev. Scott Dorsey
The next meeting will be held at 1:00 p.m. on February 10, 2016 at the TEAO.
- F. Intermediate Unit/Technical School – Rev. Scott Dorsey
The next meeting will be held on February 17, 2016 at 8:00 p.m. at the CCIU Educational Services Center.
- G. Ad Hoc Public Information Committee – Rev. Scott Dorsey
The next meeting will be held at 6:30 p.m. on February 3, 2016 at the TEAO.
- H. Ad Hoc School Board Region Reapportionment Committee Meeting – Doug Carlson
The next meeting will be held at 7:00 p.m. on January 26, 2016 at the TEAO.

Consent Agenda

Minutes of the January 4, 2016 Special Board Business Meeting

That the Board of School Directors approves the minutes of the January 4, 2016 Special Board Business Meeting.

Receive Financial Reports

That the Board of School Directors receives and approves the following monthly reports:

- | | |
|---------------------------|---------------------------|
| 1. Fund Balance | 7. Budget Transfers |
| 2. Investments | 8. Student Activity Funds |
| 3. Revenues Summary | 9. Capital Projects Fund |
| 4. Revenues | 10. Cafeteria Fund |
| 5. Appropriations Summary | 11. Check Register |
| 6. Appropriations | 12. Trust Fund |

FURTHER, that the Treasurer is authorized to pay current invoices and payroll from the General Fund not to exceed the amount of \$16,000,000.00 for the month of February.

FURTHER, that the Treasurer was authorized and therefore did pay invoices and payroll from the General Fund in the actual amount of \$10,233,156.71 for the month of December.

Routine Personnel Actions

Resignations/Releases/Retirements

That the Board of School Directors approves the following resignations/releases/retirements:

- Louise Cook, health room nurse, Devon Elementary School, resignation, effective 1/6/16
- Brian Gillin, aide, Conestoga High School, resignation, effective 1/15/16

Joann Lasorda, substitute food service worker, District, retirement, effective 1/15/16
Maura Lockett, substitute teacher, resignation, effective 12/31/15
Christopher Pierdomenico, homebound tutor, District, resignation, effective 1/10/16

Leave of Absence in Accordance with Policy 4200; 4220; 4600

That the Board of School Directors approves the following leave of absence in accordance with Policy 4200; 4220; 4600 (Absences and Leaves Due to Illness, Injury and Disability; Family and Medical Leaves of Absence; Sabbatical Leave for Restoration of Health):

Debbie Gordon, secretary/clerk, TEAO, unpaid leave without benefits, effective 11/17/15 to 1/15/16
Joan King, paraprofessional, Conestoga High School, unpaid leave without benefits, effective 1/25/16 through 6/30/16

Appointments

That the Board of School Directors approves the following appointments; changes in position and/or location:

Danvy Chung, substitute teacher, District, effective 1/25/16*
Alexandra Hall, substitute teacher, District, effective 1/1/2/16*
Amy Frink, change in FTE to (.69) paraprofessional, Valley Forge Elementary School, effective 1/19/16
Matthew Frankel, teacher, Long Term Substitute Contract, Conestoga High School, salary based and prorated on an annual salary of \$51,100, effective 3/4/16 to 6/30/16, substitute teacher, District, effective 2/16/16*
Sally Leathersich, teacher, Long Term Substitute Contract Extension, T/E Middle School, salary based and prorated on an annual salary of \$54,000, effective 1/25/16 to 6/30/16
Brian Matijasich, teacher, Long Term Substitute Contract, New Eagle Elementary School, salary based and prorated on an annual salary of \$58,495, effective 2/3/16 to 6/30/16*
Debra McManus, teacher, Long Term Substitute Contract Extension, T/E Middle School, salary based and prorated on an annual salary of \$54,699, effective 1/25/16 to 2/5/16
Daniel R. Miller, substitute teacher, District, effective 1/21/16*
Christopher Mirah, teacher, Long Term Substitute Contract, Conestoga High School, salary based and prorated on an annual salary of \$50,250, effective 2/26/16 to 6/30/16*
Amanda Reichert, substitute teacher, District, effective 1/21/16*
Alaina Seygal, substitute teacher, District, effective 1/25/16*
Michelle Swift, teacher, Long Term Substitute Contract, Valley Forge Middle School, salary based and prorated on an annual salary of \$50,250, effective 12/9/15 to 4/5/16
Mary Elizabeth Talian, (.5) FTE teacher, Long Term Substitute Contract, Conestoga High School, salary based and prorated on an annual salary of \$50,250, effective 1/25/16 to 6/30/16*
Derrick Wood, IEP tutor, District, at an hourly rate of \$55.00, effective 1/3/16

Probationary Period Wage Adjustment

That the Board of School Directors approves the following wage adjustment consistent with the Collective Bargaining Agreement for the following employee who has completed his 90-day probationary period.

Laurie Delecce, food service, effective 12/21/15
Mary Jo Mortimer, food service, effective 11/2/15
Judith Richardson, food service, effective 10/1/15
Stacy Watson, food service, effective 12/10/15

Volunteer Report**BEAUMONT ELEMENTARY
SCHOOL****Kindergarten**

Sacha Connor	Susan Gardner	Linda Logan	Ashley Meyers
Jacqueline Moore	Cara Wiechecki		

First Grade

Genevieve Carlson	Kim French	Tara Hedlund	Amanda Kane
Min Lubiniecki	Claudette McCarron	John Mostoller	Purusha Mostoller
Angie Polizzi	Amy Stoios		

**Second Grade Mystery
Readers**

Shannon Choe	Stacey Chong	Courtney D'Andrea	Marisa Kogan
Chris Valenti			

**Second Grade Winter
Party**

Michele Brown	Alan Guralnick	Jassamine Harris	Sarah Kenneck
Trish Markell	Jacqueline Moore	Sara Valenti	

Third Grade

Lesley Dente	Roberta Foster	Lisa Lawler	Colleen Mahoney
Lauren McLaughlin	Kathy Moynagh	Debbie Ridder	

Fourth Grade

Amy Biborosch	Shannon Choe	Denise Christman	Connie Crump
Jennifer Fryberger	Nicole Kent	Donna Lang	Michael Nichols
Stephanie Nichols	Barbara Rainbow	Andrea Reddy	Lindsey Weber
Kara Zubey			

Library

Maureen Aneser	Jen Bacani	Paula Cardenas	Rebecca Green
Leigh Martin	Suzanne Pugh	Deb Ridder	Margo Tyahla
Laura Yang			

**NEW EAGLE
ELEMENTARY SCHOOL****Classroom**

Pamela Badolato	Ashley Bonelli	Amanda Bruno	Bobbi Campbell
Brid Devlin	Jessica Forcine	Jennifer Frazer	Matt Hamilton
Kristina Howard	Stephen Howard	Kathleen Johnson	Amber Atwood Levy
Mark Mansfield	Janelle Morrison	Darci Neibert	Nicole Sanfillippo
Andrea Sinnamon	Amy Terlecki	Marissa Truong	Jane Tsai

Library

Molly Arbes	Lindsay Belzer	Sara Boye	Sharon Chung
Marie Gould	Carrie Grau	Brandi Hanson	Christi Kenney
Becky Mackey	Dee Marshall	Maria Martinelli	Dorothy Oken
Colby Paul	Kristen Richards	Alba Rovira	Amanda Ryland
Jim Ryland	Kimberly Shaw	Michelle Spina	Kim Szwech
Karen Vadner	Fern Van Hise	Carolyn Walker	Lois Worton

Gail Wright

**VALLEY FORGE
ELEMENTARY SCHOOL****Cafeteria**

Andrea Brennan	Lauren Doran	Amanda Ivory	Tiffany Leong
Heather McConnell			

Miscellaneous

Heather Bittenbender	Emily Brunner	Donna Costin	
----------------------	---------------	--------------	--

Library

Andrea Brennan	Bridget Burkert	Heather Bittenbender	Amy Burnfield
Victoria Calalang	Eva Case-Issakov	Tarin Cataldo	Nadjoua Cherchali
Nancy Coradi	Donna Costin	Sarah Culbert	Valerie Denault
Karen Doble	Mia Dotzel	Enoch Gao	Tracy Grigoriades
Heather Hill	Un Kyong Ho	Danielle Irvine	Amanda Ivory
Carrie Jacovini	Agnes Kent	Tereza Keohane	Kim Kerns
Shannon Korff	Chulani Kudalugodaarachchi	Leslie Large	Younga Lee
Jamie Lynch	Aida Malik	Ann Marie Marburg	Angel McAveney
Adrienne Miller	Christine Miller	Jen Mittleman	Jo Novelli
Sabrina Paynok	Wendy Pennie	Moji Pour	Karen Reaume
Phyllis Reid	Jon Rust	Franny Ryan	Linda Schubert
Sally Selim	Amul Shah	Tracy Simpson	Tammy Small
Julie Soura	Beth Stanfield	Brooke Stein	Natalie Sudall
Heather Tornvall	Kim Valencia	Brooks White	Jeanene Willcox
Erica Williams	Doug Wilson	Kristen Wright	Ying Zhang

Publishing Center

Emily Brunner	Tarin Cataldo	Kai Gao	Amanda Ivory
Tereza Keohane	Kim Kerns	Kristen Krebs	Amanda Mlinar
Alison Murray	Allie Richardson	Elayne Schmidt	Sally Selim
Tracy Simpson	Kristen Wright		

Music

Tiffany Leong	Tracy Simpson		
---------------	---------------	--	--

School Store

Cathy Barrios	Tarin Cataldo	Donna Costin	Jen Crawford
Danielle Irvine	Tara Karbiner	Shannon Korff	Karen Reaume

Executive Board

Tarin Cataldo	Amanda Ivory	Nidhi Khanna	Deepa Krishnan
Rujuta Mandelia	Adrienne Miller	Angel McAveney	Elayne Schmidt
Beth Stanfield			

T/E MIDDLE SCHOOL**School Store**

Archana Anne	Michelle Barton	Jill Clement	Kim Conrad
Jeanne Dechiario	Renee Del Viscio	Annie Detwiler	Joan Dupnock
Allison Hayden	Coleen Hillman	Diane Hoey	Lianne Lofgren

Kristen Loftus
Allison Payne

Jane Martin
Michelle Ries

Jen Marsala
Tracey Sloan

Jennifer Mc Kenzie
Lindsey Wisch

Art Studio

Faye Peel

Anna Roberts

2016 District Summer Reading Program

That the Board of School Directors approves the District-sponsored 2016 Summer Reading Program for approximately 300 eligible District-enrolled students at an approximate cost of \$135,491, pending final budget approval.

Change Orders

That the Board of School Directors approves the following change orders:

Additions & Interior Renovations at New Eagle Elementary School

GC-7	L.J. Paoella Construction, Inc.	\$2,674.07
GC-8	L.J. Paoella Construction, Inc.	\$10,907.30

The Facilities Committee met on Thursday, January 21, 2016 and reviewed the above change orders and recommends to the full Board for approval.

Successful Bids

That the Board of School Directors awards a contract to the following successful bidder(s) for:

Capital Fund 2016-2017:

Renovations, Replacements & Upgrades at Devon & Hillside Elementary Schools

General Construction Contract	-- Donald E. Reisinger, Inc.
Electrical Construction Contract	-- MJF Electrical Contracting, Inc.
Plumbing Construction Contract	-- Trefz Mechanical, Inc.

Locker Replacement at Valley Forge Middle School

General Construction Contract	-- L.J. Paoella Construction, Inc.
-------------------------------	------------------------------------

made in accordance with the analysis prepared by the District and made part of this agenda.

The Facilities meeting met on Thursday, January 21, 2016 and reviewed the above bids and recommends to the full Board for approval.

Computer Creation Systems, Inc. Subscription

That the Board of School Directors approves a contract between the Tredyffrin/Easttown School District and Computer Creation Systems, Inc. for the license annual subscription, technical support and basic account setup associated with PTC Wizard, an online scheduling program for parent-teacher conferences, at a cost of \$1,900.00.

Cabrini College Facilities Agreement

That the Board of School Directors approves an agreement between the Tredyffrin/Easttown School District and Cabrini College for the use of Dixon Center Pool by the Conestoga High School swim team from January 24, 2016 through March 13, 2016 per the attached agreement for a total fee of \$900.

Daley + Jalboot – Fee Proposal

That the Board of School Directors approves additional work of replacement of automatic transfer switches at Conestoga High School and associated fee from Daley + Jalboot Architects, LLP for the

Replacements and Upgrades at Conestoga High School and the TEAO project. The additional fee associated with the work is not to exceed \$3,200.

Extended School Year Program

That the Board approves the District-sponsored 2016 Extended School Year Program for approximately 230 IEP eligible District students at an approximate cost to the District of \$117,772.88 pending final budget approval.

Hearing Adjudication

That the Board of School Directors adopts those findings of fact and conclusion of law in the matter of a District student as contained in the appointed hearing officer's proposed adjudication as presented to the Board.

Policies Recommended for Second Reading

That the Board of School Directors adopts the following revised/draft policies:

- Revised Policy 6193: Web Content, Hosting and Maintenance
- Draft Policy 4031: Resignations from Employment

Mrs. Lastner moved, then the motion was seconded, that the Board of School Directors approve the Consent Agenda. The motion passed 9-0.

Other Actions Under Consideration

Revised Policy 4340: Electronic Communication Devices: Use by Employees

That the Board of School Directors approves Revised Policy 4340, Electronic Communication Devices: Use by Employees on a first reading basis, as ready for adoption at the next regular meeting.

Comments/Questions from Community Members:

None.

Mrs. Lastner moved, then the motion was seconded, that the Board of School Directors approve Revised Policy 4340: Electronic Communication Devices: Use by Employees. The motion passed 9-0.

Comments/Questions from Community Members

- Doug Anestad commented on the public comment process;
- Jerry Henige commented on School Board communications; and
- Ray Clarke commented on School Board communications and the 2016-2017 budget.

School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates/times in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, real estate or land acquisition.

January 25, 2016, 6:00 p.m.

Future School Board Meetings:

Monday, February 22, 2016, Regular Board Business Meeting – 7:30 p.m., at Conestoga High School, 200 Irish Road, Berwyn

Tuesday, March 8, 2016, Budget Workshop I – 7:30 p.m., Conestoga High School, 200 Irish Road, Berwyn

Monday, March 28, 2016, Regular Board Business Meeting – 7:30 p.m., Conestoga High School, 200 Irish Road, Berwyn

The meeting was adjourned at 9:07 p.m.

Submitted by
Arthur J. McDonnell, Board Secretary
(minutes prepared by C. Connolly)